

## **INTERCOM DATA INFORMATION SHEET**

To be listed in our intercom system you must provide up to 2 numbers you wish to be contacted. Units can have either landlines or cell lines.

The unit # listing will be displayed first then your information to follow. Here are some examples

Unit 1403 Occupied

Unit 1403 B Johnson

Unit 1403 Johnson

You can be as public or discreet as you want with your description. Once connected to the system “Centuria” will come up in your call display when someone is ringing to be allowed access.

**Simply press 9 on your phone to let them in.** Only allow people you know into the building. People will always try to access the building so be vigilant on who you buzz in.

Unit #:

Contact 1:

Name:

Phone #:

Contact 2:

Name:

Phone #:

This information is required to program the system. Your phone number is never visible on the call display and your information will always be confidential.